

ARTEMIS MEDICARE SERVICES LIMITED

Regd. Office: Plot No. 14, Sector 20, Dwarka, South West Delhi – 110 075
CIN – L85110DL2004PLC126414, Website – www.artemishospitals.com
Email – investor@artemishospitals.com, Tel: +91-124-4511111, Fax: +91-124-4588899

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 17th Annual General Meeting (“AGM”) of the Members of **ARTEMIS MEDICARE SERVICES LIMITED** (“the Company”) will be held on Tuesday, 20th July, 2021, at 3:00 P.M. IST through Video Conferencing (“VC”)/ Other Audio Visual Means (“OAVM”) for which purpose the Registered Office of the Company situated at Plot No. 14, Sector 20, Dwarka, South West Delhi – 110 075 shall be deemed as the venue for the Meeting and the proceedings of AGM shall be deemed to be made thereat, to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited financial statements (Standalone and Consolidated) of the Company for the financial year ended 31st March, 2021 and the reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Ms. Shalini Kanwar Chand (DIN: 00015511), who retires by rotation, and being eligible, offers herself for re-appointment.
3. To appoint Auditors and fix their remuneration and in this regard to consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014, as may be applicable and pursuant to the recommendations of the Audit Committee and Board of Directors of the Company, M/s. T R Chadha & Co LLP, FRN: 006711N/N500028, be appointed as Statutory Auditors of the Company for a period of 5 years for auditing the accounts of the Company from FY 2021-22 to FY 2025-26, in place of retiring auditors M/s. SCV & Co., LLP, Chartered Accountants, New Delhi FRN:000235N/N500089, to hold office from the conclusion of this 17th Annual General Meeting (AGM) until the conclusion of the 22nd AGM at such remuneration and out of pocket expenses, as may be decided by the Board of Directors of the Company.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized for and on behalf of the Company to take all necessary steps and to do all such acts, deeds, matters and things which may deem necessary in this behalf.”

SPECIAL BUSINESS:

4. To ratify the payment of remuneration to the Cost Auditor for the financial year 2021-22 and in this regard to consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), the remuneration of ₹ 1,35,000/- (Rupees One Lac Thirty-Five Thousand only) plus reimbursement of out of pocket expenses, if any paid/to be paid to the Cost Auditor, M/s. Chandra Wadhwa & Co., Cost Accountants, New Delhi (FRN:000239), who were appointed by the Board of Directors of the Company for carrying out Cost Audit for the financial year 2021-22 be and is hereby ratified and approved.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution”.

5. To appoint Mr. Sunil Tandon (DIN:08342585) as an Independent Director of the Company and in this regard to consider and if thought fit, to pass the following resolution as a Special Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) the Companies (Appointment and Qualification of Directors) Rules, 2014

("the Rules") and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and pursuant to the recommendation of the Nomination & Remuneration Committee and Board of Directors of the Company, Mr. Sunil Tandon (DIN: 08342585), who was appointed as an Additional Director (in the capacity of a Non-Executive Independent Director) with effect from 10th May, 2021 pursuant to the provisions of Section 161(1) of the Act, whose term of office expires at the ensuing Annual General Meeting and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Act proposing his candidature for the office of Director and who has submitted a declaration that he meets the criteria of independence as provided in Section 149(6) of the Act, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation for a second term of 5 (five) consecutive years, with effect from 10th May, 2021 to 9th May, 2026, on the Board of the Company.

RESOLVED FURTHER THAT the Board of Directors (which term shall, unless repugnant to the context or meaning thereof, be deemed to include a duly authorised 'Committee' thereof) of the Company, be and is hereby authorized to do all such things, deeds, matters and acts, as may be required to give effect to this resolution and to do all things incidental and ancillary thereto."

6. To approve the remuneration/fees payable to Dr. Nirmal Kumar Ganguly, Non-Executive Director of the Company and in this regard to consider and if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 188 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with rules made thereunder and pursuant to the provisions of Regulation 17 and other applicable Regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and pursuant to the recommendation of the Nomination & Remuneration Committee, Audit Committee and Board of Directors of the Company, approval of the members of the Company be and is hereby accorded for payment of consultancy fees to Dr. Nirmal Kumar Ganguly (DIN: 02316154), Non-Executive Director of the Company holding office of place of profit, for an amount not exceeding ₹ 25,00,000/- (Rupees Twenty-Five Lacs Only) for the financial year 2021-22, being in excess of fifty percent of the total annual remuneration payable to all Non-Executive Directors of the Company.

RESOLVED FURTHER THAT the Board of Directors (which term shall, unless repugnant to the context or meaning thereof, be deemed to include a duly authorised 'Committee' thereof) of the Company, be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution".

**By Order of the Board of Directors
For Artemis Medicare Services Limited**

**Place : Gurugram
Date : 10th May, 2021**

**Sd/-
Shilpa Budhia
Company Secretary
ACS No.: 23564**

NOTES:

1. In view of the continuing COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the MCA Circular No. 14/2020 dated 8th April, 2020, MCA Circular No.17/2020 dated 13th April, 2020, MCA Circular No. 20/2020 dated 5th May, 2020 and MCA Circular No. 02/2021 dated 13th January, 2021 and all other relevant circulars issued by the Ministry of Corporate Affairs from time to time, physical attendance of the Members to the AGM venue is not required and Annual General Meeting (AGM) be held through Video Conferencing (VC)/ Other Audio Visual Means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.
2. Pursuant to the Circular No. 14/2020 dated 8th April, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
3. AGM is being convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated 8th April, 2020, MCA Circular No. 17/2020 dated 13th April, 2020, MCA Circular No. 20/2020 dated 5th May, 2020 and MCA Circular No. 2/2021 dated 13th January, 2021.
4. In compliance with MCA Circular No. 02/2021 dated 13th January, 2021 clarifying about continuation of Circular No. 20/2020

dated 5th May, 2020 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021 clarifying about extension of Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 and owing to the difficulties involved in dispatching of physical copies of the financial statements including Board's Report, Auditor's report or other documents required to be attached therewith (together referred to as Annual Report FY 2020-21) and Notice of AGM are being sent in electronic mode to Members whose e-mail address is registered with the Company, Company's Registrars and Transfer Agents or the Depository Participant(s).

5. The Members can join the AGM in the VC/OAVM mode 30 minutes before and 30 minutes after the scheduled time of the commencement of the Meeting by following the procedure mentioned in this Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
6. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
7. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs dated 8th April, 2020, 13th April, 2020 and 5th May, 2020 the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as venue voting on the date of the AGM will be provided by NSDL.
8. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated 13th April, 2020, the Notice calling the AGM has been uploaded on the website of the Company under Investors section at www.artemishospitals.com. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.
9. The Register of Members and Share Transfer Books shall remain closed from Wednesday, 14th July, 2021 to Tuesday, 20th July, 2021. (both days inclusive).
10. Corporate Members are requested to send a scan copy of duly certified copy of the Board resolution/authority letter authorizing their representative(s) to attend and vote on their behalf at the meeting.
11. The relevant explanatory statement pursuant to Section 102 of the Companies Act, 2013, in respect of the ordinary and special business set out above is annexed hereto.
12. All documents referred to in the notice can be obtained for inspection through secured mode by writing to the Company at its email ID investor@artemishospitals.com till the date of the meeting.
13. During the AGM, the Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013 ("the Act"), the Register of Contracts or arrangements in which Directors are interested under Section 189 of the Act and other documents as mentioned in the notice along with explanatory statement shall be available for inspection upon login at NSDL e-Voting system at <https://www.evoting.nsdl.com/>.
14. The shares of the Company are under compulsory demat list of Securities & Exchange Board of India. The trading in equity shares can now only be done in demat form. In case you do not hold shares in demat form, you may do so by opening an account with a Depository Participant and complete dematerialisation formalities.
15. Members holding shares in dematerialised mode are requested to intimate all changes with respect to their bank details, mandate, nomination, power of attorney, change of address, e-mail address, change in name etc. to their Depository Participant. These changes will be automatically reflected in the Company's records which will help the Company to provide efficient and better service to the Members.
16. Members holding shares in physical form are requested to intimate changes with respect to their bank account (viz. name and address of the branch of the bank, MICR code of branch, type of account and account number), mandate, nomination, power of attorney, change of address, e-mail address, change in name etc. immediately to the Company.

17. PROCEDURE FOR REMOTE E-VOTING, E-VOTING DURING THE AGM AND ATTENDING THE AGM THROUGH VC/OAVM:

- I. In compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and the Circulars issued by the Ministry of Corporate Affairs dated 8th April, 2020, 13th April, 2020 and 5th May, 2020, the Company has provided a facility of casting the votes by the Members using an electronic voting system from a place other than the venue of AGM ("remote e-Voting") through the electronic voting service facility arranged by NSDL.

The facility of casting votes by a Member using remote e-Voting as well as e-Voting on the day of the AGM will be provided by NSDL.

The Members attending the AGM who have not already cast their vote by remote e-Voting shall be able to exercise their right at the meeting.

The Members who have cast their vote by remote e-Voting prior to the meeting may also attend the AGM but shall not be entitled to cast their vote again.

In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING ANNUAL GENERAL MEETING ARE AS UNDER:

The remote e-voting period begins on Saturday, 17th July, 2021 at 10:00 A.M. IST and ends on Monday, 19th July, 2021 at 05:00 P.M IST. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Tuesday, 13th July, 2021 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Tuesday, 13th July, 2021.

How do I vote electronically using NSDL e-Voting system?

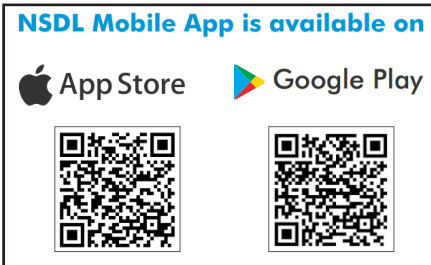
The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated 9th December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<ol style="list-style-type: none"> <li data-bbox="359 232 1493 505">1. If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under “IDeAS” section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on options available against Company name or e-Voting Service Provider - NSDL and you will be re-directed to NSDL e-Voting website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. <li data-bbox="359 524 1493 613">2. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS” Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp <li data-bbox="359 631 1493 905">3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on options available against Company name or e-Voting service provider - NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. <li data-bbox="359 924 1493 982">4. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <div data-bbox="721 990 1155 1255" style="text-align: center;"> <p>NSDL Mobile App is available on</p>  <p>The image shows a promotional box for the NSDL Mobile App. At the top, it says 'NSDL Mobile App is available on'. Below this, there are two logos: the Apple App Store logo and the Google Play logo. Under each logo is a QR code for scanning to download the app.</p> </div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> <li data-bbox="359 1278 1493 1396">1. Existing users who have opted for Easi / Easiest, they can login through their User Id and Password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. <li data-bbox="359 1415 1493 1466">2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting Service Provider i.e. NSDL. Click on NSDL to cast your vote. <li data-bbox="359 1485 1493 1537">3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration <li data-bbox="359 1556 1493 1694">4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective e-Voting Service Provider i.e. NSDL where the e-Voting is in progress.
Individual Shareholders (holding securities in demat mode) login through their Depository Participants	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on options available against Company name or e-Voting Service Provider-NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/ Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the Company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the ‘initial password’ which was communicated to you. Once you retrieve your ‘initial password’, you need to enter the ‘initial password’ and the system will force you to change your password.
 - c) How to retrieve your ‘initial password’?
 - (i) If your email ID is registered in your demat account or with the Company, your ‘initial password’ is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your ‘User ID’ and your ‘Initial Password’.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered** .

6. If you are unable to retrieve or have not received the “ Initial password” or have forgotten your password:
 - a) Click on “**Forgot User Details/Password?**”(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**” (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
8. Now, you will have to click on “Login” button.
9. After you click on the “Login” button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join AGM on NSDL e-Voting system

How to cast your vote electronically and join AGM on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select “EVEN” of Company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on “VC/OAVM” link placed under “Join General Meeting”.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to deepak.kukreja@dmkassociates.in with a copy marked to evoting@nsdl.co.in.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Pallavi Mhatre at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the Depositories for procuring User Id and Password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investor@artemishospitals.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to investor@artemishospitals.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**

3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring User Id and Password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated 9th December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM link" placed under "**Join General Meeting**" menu against Company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name, demat account number/folio number, email id, mobile number at investor@artemishospitals.com. The same will be replied by the Company suitably.

FOR HELP IN CONNECTION WITH VOTING BY ELECTRONIC MEANS OR FOR PARTICIPATING IN THE AGM THROUGH VC/OAVM:

In case of any grievance connected with the facility for voting by electronic means, Members can directly contact Ms. Pallavi Mhatre, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai- 400013. email id: evoting@nsdl.co.in or pallavid@nsdl.co.in, Toll free no.: **1800 1020 990 and 1800 22 44 30**. Members may also write to the Company Secretary at the email id: investor@artemishospitals.com.

PROCEDURE FOR REGISTRATION OF E-MAIL ADDRESS OF MEMBERS AND GETTING COPY OF NOTICE OF AGM AND ANNUAL REPORT FY 2020-21.

1. Members, who are holding shares in physical/electronic form and their e-mail addresses are not registered with the Company/ their respective Depository Participants, are requested to register their e-mail addresses at the earliest by sending scanned copy of a duly signed letter by the Member(s) mentioning their name, complete address, folio number, number of shares held with the Company along with self-attested scanned copy of the PAN Card and self-attested scanned copy of any one of the following documents viz., Aadhar Card, Driving Licence, Election Card, Passport, Utility Bill or any other Govt. document in support of the address proof of the Member as registered with the Company for receiving the Annual Report FY 2020-21 along with AGM Notice by email to investor@artemishospitals.com. Members holding shares in demat form can update their email address with their Depository Participants.

2. Please note that the updation/registration of email addresses on the basis of the above scanned documents will be only for the purpose of sending the Notice of 17th AGM and Annual Report for FY 2020-21 and thereafter shall be disabled from the records of the Registrar and Share Transfer Agents (RTA) immediately after the AGM. The Member(s) will therefore be required to send the email ID updation request along with hard copies of the aforesaid documents to RTA for actual registration in the records to receive all the future communications including Annual Reports, Notices, Circulars, etc. from the Company electronically.
3. A Member can also register his email address and contact details with us, by writing to us addressed to the Secretarial Department at our Corporate Office, or at our email ID: investor@artemishospitals.com. This will help us in prompt sending of notices, annual reports and other shareholder communications in electronic form.

PROCEDURE TO RAISE QUESTIONS/SEEK CLARIFICATIONS WITH RESPECT TO ANNUAL REPORT

1. As the AGM is being conducted through VC/OAVM, members are encouraged to express their views/ send their queries in advance mentioning their Name, DP Id and Client Id/Folio No., e-mail id, mobile number at investor@artemishospitals.com to enable smooth conduct of proceedings at the AGM. Questions/Queries received by the Company on or before 13th July, 2021 on the aforementioned e-mail id shall only be considered and responded to during the AGM.
 2. Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their Name, DP ID and Client ID/ Folio Number, PAN, Mobile Number at investor@artemishospitals.com on or before 13th July, 2021. Those Members who have registered themselves as a Speaker will only be allowed to express their views/ask questions during the AGM.
 3. The Company reserves the right to restrict the number of questions and number of speakers, depending on the availability of time for the AGM.
- II. The e-voting period commences on Saturday, 17th July, 2021 (10:00 A.M. IST) and ends on Monday, 19th July, 2021 (5:00 P.M. IST). During this period Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 13th July, 2021, may cast their vote electronically. The e-Voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
 - III. The voting rights of Members shall be as per the number of equity shares held by Members as on the cut-off date of Tuesday, 13th July, 2021.
 - IV. Mr. Deepak Kukreja, Partner, DMK Associates, Practicing Company Secretary, has been appointed as the Scrutinizer to scrutinize the e-Voting process in a fair and transparent manner.
 - V. The Scrutinizer shall, immediately after the conclusion of voting at the AGM, unblock the votes cast through remote e-Voting and e-Voting in the presence of at least two witnesses not in the employment of the Company and make, not later than 2 working days of conclusion of the meeting, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing who shall counter sign the same.
 - VI. The Results shall be declared by the Chairman or the person authorised by him in writing not later than 2 working days of conclusion of the AGM of the Company. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website (www.artemishospitals.com) and on the website of NSDL (www.evoting.nsdl.com) and forward the same to concerned stock exchanges immediately after the result is declared by the Chairman. Members may also note that the Notice of the 17th AGM and the Annual Report FY 2020-21 will be available on website of the Company and NSDL.
 - VII. Any person, who acquires shares of the Company and becomes Member of the Company after sending of the notice and holding shares as on the cut-off date i.e. Tuesday, 13th July, 2021, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or to the Company. However, if he/she is already registered with NSDL for remote e-Voting then he/she can use his/her existing User ID and Password for casting the vote. In case of Individual Shareholders holding securities in demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date follow steps mentioned in the Notice of the AGM under "Access to NSDL e-Voting system".
 - VIII. In case of any grievance connected with the facility for voting by electronic means, Members can directly contact Ms. Pallavi Mhatre, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai-400 013. Email ID: evoting@nsdl.co.in or pallavid@nsdl.co.in, Toll free no.: **1800 1020 990 and 1800 22 44 30**. Members may also write to the Company Secretary at the email ID: investor@artemishospitals.com.

18. The Notice of AGM and the copies of audited financial statements, board's report, auditor's report etc. will also be displayed on the website (www.artemishospitals.com) of the Company.
19. As per the provisions of Regulation 39 (4) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Schedule VI of the aforesaid Regulations, the unclaimed/undelivered shares lying in possession of the Company had been dematerialised and transferred into an "Unclaimed Suspense Account". Members who have not yet claimed their shares are requested to immediately approach the Company by forwarding a request letter duly signed by all the Members furnishing the necessary details to enable the Company to take necessary action.
20. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to submit their PAN details to the Company.
21. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or staying abroad or demise of any Member as soon as possible. Members are also advised not to leave their demat account(s) dormant for a long period. The statement of holdings should be obtained from the concerned Depository Participants and holdings should be verified periodically.
22. Information under Regulation 36 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 on General Meetings, in respect of the Directors seeking appointment/re-appointment at the AGM, forms integral part of the Notice and is provided at the end of the Notice. The concerned Directors have furnished the requisite declarations for their appointment and their brief profile forms part of the explanatory statement.
23. Since the AGM will be held through VC/OAVM, the Route Map is not annexed in this Notice.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 3

The Members of the Company at the 7th Annual General Meeting ('AGM') held on 5th August, 2011 approved the appointment of M/s. SCV & Co. LLP ('SCV')(erstwhile M/s. S.P. Puri & Co) as the Statutory Auditors of the Company for the FY 2011-12 and thereafter SCV were subsequently re-appointed at every AGM until the 9th AGM as per the provisions of the Companies Act, 1956.

With the implementation of the Companies Act, 2013 ('the Act'), effective from 1st April, 2014, SCV were further re-appointed for two terms, aggregating for 7 more consecutive years till the conclusion of 17th AGM to be held in FY 2021-22 ('said approval'). SCV will complete their present term on conclusion of the 17th AGM in terms of the said approval and Section 139 of the Act read with the Companies (Audit and Auditors) Rules, 2014.

The Board, on the recommendation of the Audit Committee ('the Committee'), recommended for the approval of the Members, the appointment of M/s. TR Chadha & Co. LLP, Chartered Accountants, (Firm Registration No. 006711N/ N500028), as Statutory Auditors of the Company for a period of five years from the conclusion of this AGM till the conclusion of the 22nd AGM.

The remuneration of SCV for conducting the Statutory Audit (Including Limited Review) for the financial year 2020-21, as approved by the Board of Directors of the Company was ₹ 13.05 Lacs (Rupees Thirteen Lacs Five Thousand only) plus applicable taxes, besides reimbursement of out-of-pocket expenses incurred. The Remuneration proposed to be paid to M/s. TR Chadha & Co. LLP for Statutory Audit (Including Limited Review) is ₹ 14.00 Lacs (Rupees Fourteen Lacs only) plus applicable taxes, besides reimbursement of out-of-pocket incurred for the Financial year 2021-22. The remuneration payable for the remaining tenure of the proposed appointment will be subsequently determined by the Board as per the recommendations of the Committee.

Further, the Committee considered various parameters in terms of expertise in audit of healthcare segment, exposure, geographical advantage and presence amongst others and found the proposed auditor to be best suited to handle the scale, diversity and complexity associated with the audit of the financial statements of the Company.

M/s. TR Chadha & Co. LLP, established in year 1946, having one of its office at New Delhi is amongst the top ten Audit Firms in India. Presence with over 74 years, M/s T R Chadha & Co. LLP had been one of India's prominent Chartered Accountancy firms providing wide array of financial and advisory services to numerous MNCs as well as reputed companies in India and across the globe. The diverse team consists of 19 partners and over 600 employees with over 150 Chartered Accountants and other domain experts. Nation-wide, they are spread across 10 different locations providing with a geographical advantage.

M/s. TR Chadha & Co. LLP have given their consent to act as the Statutory Auditors of the Company and have confirmed that the said appointment, if made, will be in accordance with the conditions prescribed under Sections 139 and 141 of the Act.

None of the Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested (financial and otherwise) in the resolution.

The Board recommends the resolution set out at item no. 3 for your consideration and approval by way of Ordinary Resolution.

Item No. 4

The Company is required to have the audit of its Cost Records conducted by a Cost Accountant in practice under Section 148 of the Companies Act, 2013 read with the Companies (Cost Records and Audit) Rules, 2014.

The Board at its meeting held on 10th May, 2021, on the recommendation of the Audit Committee, had re-appointed M/s. Chandra Wadhwa & Co., Cost Auditors for carrying out Cost Audit of the Company for the financial year 2021-22 at a remuneration of ₹1,35,000/- (Rupees One Lac Thirty-Five Thousand only) per annum plus reimbursement of out of pocket expenses.

In accordance with provisions of Section 148 of the Companies Act, 2013 read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the remuneration of the Cost Auditors which is recommended by the Audit Committee has been considered and approved by the Board of Directors and subsequently, submitted for ratification by the Members.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out at item no. 4 of the Notice for ratification of the remuneration payable to the Cost Auditors for the financial year ending 31st March, 2022.

None of the Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested (financial and otherwise) in the resolution.

The Board of Directors recommends the resolution set out at item no. 4 for your consideration and ratification by way of Ordinary Resolution.

Item No. 5

Pursuant to the provisions of Section 161(1) of the Companies Act, 2013, Mr. Sunil Tandon (DIN: 08342585), was appointed by the Board, as an Additional Director (Independent) of the Company, w.e.f. 10th May, 2021, to hold office upto the date of the ensuing Annual General Meeting. A notice under Section 160 of the Companies Act, 2013, has been received from a Member proposing the candidature of Mr. Sunil Tandon as a Director of the Company and the Nomination and Remuneration Committee has recommended his appointment as an Independent Director on the Board of the Company for a second term of 5 (five) consecutive years, with effect from 10th May, 2021 to 9th May, 2026.

Mr. Sunil Tandon, aged 67 years is an Engineering and Management Graduate having more than 25 years' experience in the commercial matter and International Business.

The members may please note that Mr. Sunil Tandon was earlier appointed as an Independent Director on 10th October, 2019, for a term of one year and he ceased to be Independent Director of the Company pursuant to the completion of his tenure on 9th October, 2020.

Considering the report of Performance Evaluation of Mr. Sunil Tandon, the Board of Directors of the Company believe that the Company would be benefitted by way of strategic guidance, leadership and wider perspective by the appointment of Mr. Sunil Tandon (DIN: 08342585) as an Independent Director on the Board of Directors of the Company for second term.

Mr. Sunil Tandon is not holding any shares of the Company either directly or in form of beneficial interest for any other person.

He does not have inter-se relationship with any other Director and Key Managerial Personnel of the Company.

Section 149 and Section 152 of the Companies Act, 2013 inter-alia specifies that:

- (a) Independent Directors shall hold office for a term of upto five consecutive years, and shall be eligible for re-appointment upto five years, subject to passing of special resolution by the Shareholders in General Meeting; and
- (b) An Independent Director shall not be liable to retire by rotation at the Annual General Meeting.

The provisions further provide that the Independent Directors shall give a confirmation of Independence and meeting of the prescribed criteria, as mentioned in section 149(6) of the Companies Act, 2013.

In terms of Section 149 and other applicable provisions of the Companies Act, 2013, Mr. Sunil Tandon being eligible and offering himself for appointment, is proposed to be appointed as an Independent Director for a second term of 5 consecutive years w.e.f. 10th May, 2021 up to 9th May, 2026.

The Company has received from Mr. Sunil Tandon:

- (i) Intimation in Form DIR 8 in terms of Companies (Appointment and Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under sub section (2) of Section 164 of the Companies Act, 2013.
- (ii) A declaration to the effect that he meets the criteria of Independence as provided under Sub Section (6) of Section 149 of the Companies Act, 2013.
- (iii) An undertaking that he is not debarred from holding the office of Director pursuant to any SEBI order or any other such authority as per the circular of the BSE Limited and the National Stock Exchange of India Limited relating to the "Enforcement of SEBI Orders regarding appointment of Directors" by the Listed Companies dated 20th June, 2018.

Mr. Sunil Tandon will be entitled to receive sitting fees for attending the Committee and Board Meetings of the Company as may be decided by the Board of Directors of the Company from time to time.

In the opinion of the Board, Mr. Sunil Tandon fulfils the conditions specified in the Companies Act, 2013, rules made thereunder and the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, for his appointment as an Independent Director of the Company and he is independent of the management.

Copy of the draft letter for appointment of Mr. Sunil Tandon as an Independent Director would be made available for inspection, upto the date of the meeting.

The Board considers that his association would be beneficial to the Company and it is desirable to continue to avail services of Mr. Sunil Tandon as an Independent Director.

None of the Directors or Key Managerial Personnels of the Company or their relatives except Mr. Sunil Tandon himself is concerned or interested (financial or otherwise) in the resolution.

The Board of Directors recommends the resolution set out at item no. 5 for your consideration and approval by way of Special Resolution.

Item No. 6

As per Section 188(1)(f) of the Companies Act, 2013, the Related Party's appointment to any office or place of profit shall require prior approval of the Audit Committee and Board of Directors and in case of remuneration exceeding threshold limit as prescribed in Rule 15 of the Companies (Meetings of the Board and its Powers) Rules, 2014, the approval of the shareholders of the Company is also required.

Pursuant to Regulation 17(6)(ca) and other applicable provisions, if any of the SEBI (Listing Obligations and Disclosure Requirements), 2015, approval of the Members by way of Special Resolution is required every year, if the annual remuneration payable to a single Non-Executive Director in that year exceeds 50% of the total annual remuneration payable to all the Non-Executive Directors taken together.

The members may also note that the Company has engaged the services of Dr. Nirmal Kumar Ganguly (DIN: 02316154), Non-Executive Director of the Company holding office of place of profit, for setting up Research Lab and developing the Clinical and Non-Clinical Research facility at Company's Hospital in Gurugram on payment of Consultancy Services for an amount not exceeding ₹ 25 Lacs for the FY 2021-22, which also exceeds 50% of the total annual remuneration payable to all Non-Executive Directors.

The above transaction with the related party has been approved by the Nomination & Remuneration Committee, Audit Committee and the Board of Directors of the Company.

The details about the said related party transactions as required under Rule 15(3) of the Companies (Meetings of the Board and its Powers) Rules, 2014, are furnished below:

1.	Name of the Related Party	:	Dr. Nirmal Kumar Ganguly
2.	Name of Director/KMP who is related, if any	:	None of the Directors and Key Managerial Personnel of the Company and their relatives, are directly or indirectly, concerned or interested, financially or otherwise.
3.	Nature of Relationship	:	Not Applicable
4.	Nature, material terms, monetary value and particulars of the contract or arrangement	:	An amount not exceeding ₹ 25 Lacs for the FY 2021-22 is proposed to be paid to Dr. Nirmal Kumar Ganguly for setting up Research Lab and developing the Clinical and Non-Clinical Research facility at Company's Hospital in Gurugram in the form of Consultancy Fees.
5.	Any other information relevant or important for the members to take a decision on the proposed resolution	:	The proposed fee is in line with the services rendered/to be rendered by Dr. Nirmal Kumar Ganguly. This transaction would be in the ordinary course of business and on arm's length basis.

Approval of Members by way of a Special Resolution is sought to the resolution as set out at Item No. 6 of the Notice.

None of the Directors or Key Managerial Personnels of the Company or their relatives except Dr. Nirmal Kumar Ganguly himself is concerned or interested (financial or otherwise) in the resolution.

The Board of Directors recommends the Resolution set out at Item No. 6 of the Notice for your consideration and approval by way of Special Resolution.

DETAILS OF DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT AS REQUIRED UNDER REGULATION 36 OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 & SECRETARIAL STANDARD-2 ON GENERAL MEETINGS

Name of the Directors	Ms. Shalini Kanwar Chand	Mr. Sunil Tandon	Dr. Nirmal Kumar Ganguly
Age	53 years	67 years	79 years
Date of Birth	8 th March, 1968	28 th January, 1954	11 th November, 1941
Date of First Appointment on the Board	24 th January, 2007	Appointed as Independent Director for First term on 10 th October, 2019 Appointed as Additional Director (Independent) for Second term on 10 th May, 2021	10 th February, 2014
Qualifications	Post Graduate	Post Graduate	MBBS, MD (Microbiology), DSc (HC)
Brief Resume, Experience and Nature of Expertise in specific functional areas	Ms. Shalini Kanwar Chand is adept and experienced in working in the hospital & healthcare industry. She is proficient and vastly accomplished in multifarious functions of running a business- Negotiation, Business Planning, Entrepreneurship, Strategic Planning Business Development and Team Building with more than 25 years of experience in the field.	Mr. Sunil Tandon is an Engineering & Management graduate. He has expertise in commercial matters and International marketing with more than 25 years of experience.	A Doctor and distinguished Biotechnology Research Professor at the National Institute of Immunology, New Delhi and also the President of Jawaharlal Institute of Post Graduate Medical Education and Research, Pondicherry with more than 35 years of experience in the field.

Name of the Directors	Ms. Shalini Kanwar Chand	Mr. Sunil Tandon	Dr. Nirmal Kumar Ganguly
Directorships held in other public companies including private companies which are subsidiaries of public companies (excluding foreign companies)	NIL	<ul style="list-style-type: none"> • PTL Enterprises Limited (Listed Company) • Classic Industries and Exports Limited 	<ul style="list-style-type: none"> • Sapien Biosciences Private Limited • Pushpawati Singhania Hospital & Research Institute • International Biotech Park Limited • NCD Predisese Forum
Memberships/ Chairmanships of committees across all companies	Artemis Medicare Services Limited <ul style="list-style-type: none"> • Nomination and Remuneration Committee - Member • Corporate Social Responsibility Committee - Chairperson 	PTL Enterprises Limited <ul style="list-style-type: none"> • Business Responsibility Committee - Member Classic Industries and Exports Limited <ul style="list-style-type: none"> • Audit Committee – Member • Nomination and Remuneration Committee - Member • Corporate Social Responsibility – Member 	Artemis Medicare Services Limited <ul style="list-style-type: none"> • Corporate Social Responsibility Committee – Member • Stakeholders Relationship Committee - Member • Business Responsibility Committee - Member
Number of Meetings attended during the year	4 out of 4	2 out of 2 *	4 out of 4
Key terms and conditions of appointment / re-appointment	Non-Executive Director, liable to retire by rotation.	Appointed as an Additional Director (Independent Director) for a period of 5 (five) consecutive years, with effect from 10 th May, 2021 to 9 th May 2026, on the Board of the Company, subject to approval of members in ensuing AGM, not liable to retire by rotation.	Non-Executive Director, liable to retire by rotation.
Remuneration sought to be paid	Only Sitting Fees	Only Sitting Fees	Consultancy fees and Sitting fees.
Remuneration last drawn	₹ 3.80 Lacs as Sitting fees	₹ 1.00 Lac as Sitting fees*	₹ 22.97 Lacs as Consultancy fees and Sitting fees
Numbers of Shares held in the Company including shareholding as Beneficial owner	NIL	NIL	NIL
Relationships between Directors, Manager and KMPs inter-se	Ms. Shalini Kanwar Chand is the daughter of Mr. Onkar Kanwar, Chairman of the Company and sister of Mr. Neeraj Kanwar, Director of the Company.	NA	NA

* The details pertain to the period from 1st April, 2020 till 9th October, 2020 when Mr. Sunil Tandon was an Independent Director on the Company during his 1st tenure.